



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, January 9, 2018, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on January 2, 2018 by Chair of the Board, Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins, Administrator, Margaret Gray; Deputy Administrator, Natalie Corman; and Executive Secretary, Natalie Bird.

Representatives from the news media included Emma Gosalvez, Jackie Padilla, and Gary Sinderson.

Visitors present included Candace Kent, Debbie Trudeau, Tim Dunleavy, Steve Zarit, and Hobson McKown.

County personnel present included Mike Bloom, Sue Hannegan, Bryan Sampsel, Lee Sheaffer, and Kendra Miknis.

CNET staff were present

### III. PUBLIC COMMENT

### IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted to approve the minutes from the Tuesday, January 2, 2018 Board of Commissioners' meeting.

### V. REQUEST FOR PROPOSALS

Margaret Gray provided an update on the Centre County Correctional Facility Security Camera System Bid Award. The review committee will be discuss their findings at the Prison Board of Inspectors meeting this week and will provide a recommendation to the Board of Commissioners next week - Dept. 333.

### VI. ACTION ITEM(S)

- A. Resolution 1 of 2018 – Commissioner Pipe reviewed this resolution in support of a citizen's commission for legislative and congressional redistricting.

Steve Zarit of the Fair Districts Pennsylvania Centre Region group, Tim Dunleavy of Patton Township, Candice Kent of Patton Township, and Debbie Trudeau of the Fair Districts Pennsylvania Centre Region group each spoke in support of the Resolution.

Following a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted to move Resolution 1 of 2018 to next week's Consent Agenda.

- B. Commissioner Higgins reported that the check of the week was to Centre Volunteers in Medicine in the amount of \$972.08. Following a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board unanimously approved the check run in the amount of \$822,640.31 dated January 5, 2018.
- C. Aging – Sue Hannegan reviewed an application to the Bellefonte Historical and Architectural Review Board for the installation of signage at 110/114 North Spring Street for the Bellefonte Senior Resource Center and Youth Service Bureau. The proposed signage will include a bracketed sign, wall mounted sign, and vinyl clings on the main entry doors to both service agencies. The total cost is \$1,712 which will be funded by the Bellefonte Senior Centre Fire Fund. Following a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted unanimously to add the application to the Bellefonte Historical and Architectural Review Board to next week's Consent Agenda – Dept. 521.

*Commissioner Pipe announced that the Board would take additional public comment for items not appearing on today's agenda at the end of the meeting.*

- D. Court Administration – Kendra Miknis presented the following contracts to the Board for consideration:
  - i. Contracts with seven attorneys to provide court appointed counsel: Ronald McGlaughlin, Steven Trialonas, Karen Muir, Justin Miller, Charles Kroboth, Stephanie VanHorn, and Julian Allatt. Each individual contract is for a one-year period for up to 25 cases in the amount of \$18,750, which is to be divided into equal monthly payments. The contract total for all seven attorneys is \$131,250 for the period of January 1, 2018 through December 31, 2018 and \$750 per appointment beyond the first 25 cases – Dept. 271.
  - ii. Contract renewal with Matthew Tomrell to provide cleaning services in the MDJ State College/Pugh Street Office. The contract total is \$55.00 per week, a total of \$2,860 for the period of January 1, 2018 through December 31, 2018 – Dept. 257.
  - iii. Contract renewal with Matthew Tomrell to provide cleaning services in the MDJ State College/Fraser Street Office. The contract total is \$55.00 per week, a total of \$2,860 for the period of January 1, 2018 through December 31, 2018 – Dept. 257.

Following a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted unanimously to move the attorney contracts and the contract renewals with Matthew Tomrell to next week's Consent Agenda.

- E. Facilities Management – Lee Sheaffer asked the Board to consider a contract renewal with Dude Solutions, Inc. for the work order database used at the Centre County Correctional Facility. The database also allows tracking of preventative maintenance and the cost of repairs. The contract total is \$1,964.66 for the period of January 1, 2018 through December 31, 2018. Following a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted unanimously to add this item to next week's Consent Agenda. – Dept. 333.
- F. Liquid Fuels –Margaret Gray presented an application in the amount of \$59,988 from Liberty Township to complete paving and shoulder improvements on Railroad Street in the community of Eagleville. Following a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board unanimously approved submission of the Liquid Fuels application to PennDOT – Dept. 411.
- G. Prison – Margaret Gray asked the Board to consider the following contract renewals:
  - i. Contract renewal with Penn State Psychological Clinic for consultation services with Michael Wolff, Ph. D. and staff to provide psychological services to staff and those incarcerated at the correctional facility. Services will be provided three hours per week for 45 weeks. The contract total is \$14,850 which will be funded with in-kind funds for the period of January 1, 2018 through December 31, 2018 – Dept. 333.
  - ii. Contract renewal with DSI-ITI Inc. to provide annual maintenance, updates, and support for the Offender Management System, Imaging System, and Offender Call System. The contract total is \$5,220 for the period of January 1, 2018 through December 31, 2018 – Dept. 333.

Following a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted unanimously to add the contract renewals with Penn State Psychological Clinic and DSI-ITI, Inc. to next week's Consent Agenda.

## VII. CONSENT AGENDA

Following a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board unanimously approved Consent Agenda items A-G.

- A. Elections – Contract renewal with FORMAX to provide service for the low volume folder/shredder. The contract total is \$1,010 for the period of December 9, 2017 through December 8, 2018 – Dept. 131.
- B. Tax Collection – Renewal of tax collector bonds from the Hartman Agency for the Director and two staff. This is for the collection of County real estate taxes for the Home Rule/Optional Form Districts: College Township, Ferguson Township, and State College Borough. The total cost is \$8,688 for the period of January 12, 2018 through December 31, 2021 – Dept. 122.

C. Emergency Communications

- i. Lease agreement renewal with Rajesh Nandlal for the Pine Hill tower site for ten (10) years. The contract rate starts at \$6,000 per year with a yearly escalator of 2% starting in year two (2019) for the period of January 1, 2018 through December 31, 2027. Payments will be made monthly starting in January 2018 at \$500 per month – Dept. 354
- ii. First amendment to the Interoperability and Site Sharing Agreement between the Commonwealth of Pennsylvania State Police and the County of Centre. This amendment will add cooperative use of the radio frequencies as licensed by the Federal Communications Commission (FCC) to the existing agreement – Dept. 354.

D. MH ID & EI

- i. Addendum No. 1 to the letter of agreement with Strawberry Fields, Inc. to reallocate the distribution of funds to provider contracts in order to manage a shortfall of initial allocations from OCDEL. The reallocation of \$50,000 will decrease the contract maximum from \$400,000 to \$350,000. The contract is funded as follows: State \$315,000 and County \$35,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
- ii. Addendum No. 1 to the letter of agreement with Cen-Clear Child Services to reallocate the distribution of funds to provider contracts in order to manage a shortfall in initial allocations from OCDEL. The reallocation of \$50,000 will increase the contract maximum from \$27,000 to \$77,000. The contract is funded as follows: State \$69,300 and County \$7,700 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

E. Planning

- i. Professional and administrative services agreement with SEDA COG for the administration of the FFY 2016 Community Development Block Grant (CDBG) Competitive Grant for the wastewater treatment system in Potters Mills, Potter Township. The contract total is \$74,600 and will terminate upon the grant contract closeout with the Pennsylvania Department of Community and Economic Development – Dept. 151.
- ii. Professional and administrative services agreement with SEDA COG for the North Eastern Pennsylvania environmental review that will include the eight-step floodplain review for the Millheim water transmission main replacement project. The total cost for the basic environmental review is \$4,000, if additional consultation services are needed the contract shall not exceed \$7,000 for the period of December 1, 2017 through December 1, 2022 – Dept. 151.

- F. Prison - Intergovernmental agreement with Elk County for housing Elk County inmates. The contract rate is \$65 per day per tenant county inmate for the period of January 1, 2018 through December 31, 2018 – Dept. 333.

BOARD OF COMMISSIONERS' MINUTES

TUESDAY, JANUARY 9, 2018

PAGE 5

G. Liquid Fuels – Consideration of 2018 liquid fuels allocations – Dept. 411.

Municipality	Project Type	Suggested Award
Centre County	Traffic Signal Maintenance (Prison)	\$300.00
Burnside Township	Resurface/Rebuild	\$24,250.00
College Township	Safety – Signal	\$20,000.00
Curtin Township	Resurface/Rebuild	\$29,500.00
Ferguson Township	Safety – Signal, Crossing	\$30,000.00
Gregg Township	Safety – Resurface, Guide Rail	\$15,000.00
Potter Township	Safety – Signal Backup	\$7,000.00
Union Township	Resurface/Rebuild	\$20,000.00
Bellefonte Borough	Safety – Flashing Warning Lights/Signage	\$14,000.00
Millheim Borough	Safety – Crossing, Signal Backup	\$3,300.00
Port Matilda Borough	Resurface/Rebuild	\$40,000.00
Unionville Borough	Resurface/Rebuild	\$15,500.00
Total		\$218,850.00

VIII. DISCUSSION ITEMS

IX. C-NET REQUESTS

X. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

Commissioner Pipe announced that the Centre County Government Offices will be closed on Monday, January 15 in observance of Martin Luther King, Jr. Day.

XI. Margaret reported that the Board would meet in executive session following this meeting.

XII. PUBLIC COMMENT

Hobson Lyle McKown of Ferguson Township spoke to the Board regarding his concerns with the proposed Ordinance 1 of 2018 and County security. He also provided the Board with a copy of the Pennsylvania Constitution.

XIII. PUBLIC MEETING SCHEDULE

Thursday, January 11, 2018

Prison Board of Inspectors – 8:00 AM – CCCF

BOC/Salary Board Meeting – 10:00 AM – Room 146WB – AS NEEDED

Tuesday, January 16, 2018

BOC Meeting – 10:00 AM - Room 146WB

Tax Assessment – 11:00 AM – Room 146WB

BOARD OF COMMISSIONERS' MINUTES

TUESDAY, JANUARY 9, 2018

PAGE 6

Thursday, January 18, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, January 20, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, January 25, 2018

Finance Committee - Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

Tuesday, January 30, 2018

BOC Meeting – 10:00 AM – Room 146WB

Thursday, February 1, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

XIV. ELECTION ANNOUNCEMENTS

Tuesday, February 13, 2018

First day to circulate and file nomination petitions.

Tuesday, March 6, 2018

Last day to circulate and file nomination petitions.

XV. QUESTIONS FROM THE PRESS

- XVI. On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted to move in to executive session at 10:43 AM. The meeting was adjourned at 11:47 AM.

ATTEST:

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Margaret N. Gray

Administrator